

CHAPTER 8 - PUBLIC WORKS

8.01 CONSTRUCTION OF ROADS: As a condition for accepting the dedication of any road, street, alley, outlot, long lot trail or other way (all of which are hereafter referred to as "roads") in the Town, such roads must comply with and be constructed in accordance with the following specifications:

(1) The right-of-way for all roads shall be subject to easements for telephone, electric, gas, cable or other utilities.

(2) Road signs are to conform with existing town road and street signs. Signs are to be complete with 2" x 10'6" galvanized posts and anchor plates. The cost and installation of such road signs shall be that of the person seeking dedication or the plat owner.

(3) All roads shall have a minimum right-of-way of 4 rods (66 feet). The minimum width of road bed shall be 30'. The minimum width of hard surface shall be 20' over a gravel base of 1,000 yards per mile.

(4) All stumps, logs and brush which result from the construction of any road shall be removed from the full width of the right-of-way. No logs, stumps or brush shall be buried within the actual roadway.

(5) Culverts or bridges are required to be installed as deemed necessary the Town Board.

(6) All roads must meet approval by inspection of the Town Board.

8.02 SNOW REMOVAL (1) The owner or occupant of any public or private property, building, school, church, hospital, business or vacant lot adjacent to a sidewalk, shall keep snow, ice and debris free and clear from the sidewalks for the safety, health and general welfare of the public.

(2) No person shall deposit by any means snow and ice from private property onto any public street, sidewalk, parking lot, alley or any other type of public right-of-way. All existing sidewalks shall be kept clear of ice and snow, regardless of condition, width or location.

(3) All sidewalks in the Town shall be cleared with an 8 hour period from the cessation of snowfall.

(4) PENALTY. Any person who shall violate this section shall, upon conviction for the first offense, forfeit not less than \$25 together with the costs of prosecution and upon conviction for the second and subsequent offenses, forfeit not less than \$50 nor more than \$75 together with the cost of prosecution.

8.03 TOWN ROAD NAMES: (1). In accordance with WS 81.01(11) which requires the assignment of names for each road under the town's jurisdiction, the road names as shown on the plat in the office of the Town Clerk are hereby assigned. (2). Road Name signs in sub-divisions (18.03) shall be charged to and paid for by the plat developer, such cost being \$50.00.

8.04 RULES AND REGULATIONS FOR ROAD CONSTRUCTION: (1) The Town Board hereby finds, determines and ordains that in order to promote the public safety, general welfare and convenience, it is necessary that certain requirements be established and followed in the creation of new or improved public highways in the Town of Conover, so that in the opinion of the Supervisors, the public will not be materially affected by the action of the board accepting said road.

(2) ABROGATION: It is not intended by this ordinance to repeal, abrogate, annul or interfere with any existing highway rules or regulations issued pursuant to law in effect regarding public highways.

(3) DEFINITIONS: In order to clarify this section the following definitions apply:

Highway includes road, streets, alleys, out lots, long lot trails or other ways intended for vehicular travel or use.

Roadway construction area of road
Roadbed the graded portion of highway prepared as the foundation for the finished surface structure and shoulders

Surface Course the traveled portion of the roadway

Grade the rate of ascent or decent of a road

Highway Right-of-Way land or property to be acquired or use for highway purposes

(4) APPLICATION: Individual home owners or owners of land abutting that part of a highway sought to be created, altered or deeded to become part of the town road system, shall make an application in writing to the Conover Town Board giving the location and description of the proposed or subject highway. Said application may be delivered to any Supervisor or to the Town Clerk. In all cases, the application must be delivered at least (20) twenty days prior to the meeting date of the Town Board at which it will be considered. Upon receipt of the application, the Board will proceed to examine and inspect the route and highway. If approval is received, the individual or individuals may proceed to build, alter or modify the highway under the supervision of the Conover Town Board or their engineering representative. (Am 01-99 to Ord 02-1988)

(5) PERMIT REQUIRED: (a) Development and/or proposed building of a private access road to become a public road and part of the town road system, must be approved and a permit obtained from the Town Board, thereby promoting public safety through inspection by the Town Board.

(b) MANNER OF OBTAINING PERMIT

- 1 submit a map showing the following
 - ...lot size
 - ...location of proposed access or improvement
 - ...location of adjacent driveways and intersecting roads
- 2 Supervisors Inspection
- 3 notification of acceptance or denial
- 4 reason for denial
- 5 final inspection by board (ownership must be deeded to town)

(6) STANDARDS: The following are the standards set by the Conover Board of Supervisors for the construction or modification of a highway in compliance with good practice, general construction and public safety, health and welfare:

1 Clearing and grubbing of all trees, stumps and brush shall be done at least 30 feet from ditch to ditch and be extended 5 feet beyond the slope intercept of all cut and fill sections

2 No trees, stumps, brush or large rocks shall be deposited with the roadway.

3 All disturbed areas outside the edge of the gravel shoulders, shall be seeded and mulched to promote a growth of sprouted grasses to reduce the possibility of erosion. Seeding shall be of standard specifications for road and bridge construction. The sowing rate shall be 2 pounds per 1,000 square feet. The mulching material shall be straw or hay and be placed to a loose depth of a minimum of 1 to 2 inches.

4 All marsh, swamp, muck and peat material shall be removed from the area of roadway to insure a stable and sound foundation for road fill.

5 All excavated organic materials shall be disposed of either by placing in 6 inch maximum depth layers on the side slopes of all cut or fill sections or by disposing of off the highway right-of-way.

6 The roadbed fill shall be free of large rocks, muck, peat and other organics.

7 Fill material shall consist of sand or gravel and placed in 6 inch lifts and compacted to prevent differential settlement.

8 Drainage structures of proper size shall be installed to insure proper drainage and to prevent flooding of the roadbed or adjacent property

9 The maximum grade on the proposed or modified town road shall be 8-10%.

(7) SURFACE COURSE: Crushed aggregate for the base course shall be placed to a compacted depth of four (4) inches. The crushed aggregate base course shall be placed to a minimum width of twenty-four (24) feet. Cul de sacs shall have a roadbed radius of forty (40) feet.

(8) INSPECTION: Each phase of the road construction or modification (rough grading, fill and gravel base) must be approved by the Town Board or engineering representative prior to the commencement of the next phase of construction. If during the inspection, deficiencies are noted in the construction, such deficiencies must be corrected prior to the road being accepted by the Town. When final acceptance is made, the owner or owners shall deed to the Town, the right of way necessary for future maintenance of the roadway as a town road within the town road system. This acceptance in no way assures property owners that any more consideration would be given to laying a hard or bituminous pavement because this road is not part of the town road system.

(9) NO DIRECT VEHICLE ACCESS: Whenever two (2) or more new parcels are created within a development plat which do not have direct vehicular access to a public system road, the said parcels shall provide their own access to said highway. (Am 01-99 to Ord 02-1988)

(10) ENGINEERING SERVICES NEEDED: Should it become necessary for the Board to engage the service of an engineering firm to verify compliance with the road specifications hereinbefore set forth, the developer will be responsible for the cost of those services, and payments will be due prior to the Board giving approval to the new or modified road and/or land division involved.

8.05 TOWN ROAD ORDINANCE for Culverts, Obstruction, Excavation and Driveways: (1). COVERAGE (a). Every person, who desires to make any obstruction, excavation or fill or install any culvert, make any alterations, including any Town Road or disturb in any manner, any Town of Conover road or bridge, shall obtain a road permit from the Town of Conover pursuant to Sec 66.045 and 86.07 of the Wisconsin Statutes and this General Code (90-01-D 2001) (b). The board shall appoint a person to handle the permits. Prior to any person commencing any obstruction, excavation or alteration of any town road, a permit must be obtained from the town.

(2) APPLICATION/PERMIT: (A). The application and permit shall designate the premises and area permitted. Permits may not be amended if the permittee or area changes and permits are not transferable from one person to another.

(B). Application shall include: Applicant's name, address, mailing address, telephone number, application date, date permit required, premises and area requested, description of the activity or project, projected time from start to finish and other comments or diagram

(C). The board of the Town of Conover shall establish the permit conditions, other rules and regulations pursuant to this code by resolution.

(D). The board shall determine the permit fees by resolution.

(3) EXEMPTIONS: the Town of Conover or its sub-divisions shall be exempt from the permit requirements

(4). UTILITY POLICY: The Town of Conover operates and maintains the Town Road System and cooperation between utility companies and the Town is essential if the public needs and interests are to be served. Further, it is the primary purpose of the Town Road System to provide safe and convenient public traveling on it and the occupancy and accommodation of utilities shall not adversely hamper the primary function of these highways or the safety and maintenance of them or the cost for maintenance or construction of a road surface or base.

(A) Utility Work shall meet the following:

(a). minimize or eliminate need for adjustments to accommodate proposed or future highway improvements

(b) provide adequate clearance between an underground utility and a roadway to allow for full range of maintenance

(c) be outside of a 45-degree cone of support for footings for all roadway structures

(d) provide town with written request and site diagrams for facilities that are to be placed within the road right-of-way

(e) be particularly conscious of utility facilities along road right-of-ways that are sub-standard in width and ROW maintenance so that the same will not have to be relocated if road upgrading or major improvement takes place now or in the future.

(4) ORDINANCE/PERMIT: No person shall be issued or re-issued a road permit in the Town of Conover until the person has agreed by signature to the conditions established by the permit.

(5) PENALTY: Pursuant to Chapter 86.07 of the Wisconsin Statutes, the Town of Conover may require of any persons in violation of this section, to forfeit not less than \$50 nor more than \$100.

8.10 PENALTY: Except as otherwise provided, any person found in violation of any provision of this Chapter or any rule, regulation or order made hereunder, shall be subject to a penalty as provided in 25.04 of this Code of Ordinances.